



# Drainage Transition Frequently Asked Questions

## Updated: July 6, 2017

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### New This Week

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**NEW** What is EPCOR's policy for taking home fleet vehicles?

EPCOR does not currently have a Take Home Fleet policy for company vehicles. EPCOR has received a copy of all Drainage employees with Drive Home Permits and will create a Take Home Fleet policy before September 1, so that employees who need to take home a vehicle can do so.

**NEW** Will fuel PINs transfer over?

EPCOR will issue new fuel PINs to all employees who need to fuel company vehicles. Your new fuel PIN will be your new EPCOR Employee ID.

**NEW** What happens to leased vehicles?

Leased Drainage vehicles will be transferred to EPCOR's vehicle lease agreement on September 1. A change will be made to the vehicle decals to say "Leased by EPCOR."

**NEW** Will we be keeping our own desks/furniture?

There are no plans to replace desks or furniture as part of the transition.

**NEW** If my membership in an organization is tied to an edmonton.ca email, how should this be changed?

Your new epcor.com email will be active when your site is converted to the EPCOR network. At that time, you can contact any organization that uses your edmonton.ca email and change your email on your membership. You will have time to do this, as your edmonton.ca email will be forwarded to your new email until December 1, 2017.

**NEW** How can we access files and systems from home?

EPCOR uses Citrix to allow people to access email and files remotely, including from home. Employees who need remote access will be setup in Citrix after their site is converted to the EPCOR network. Instructions and help will be available to learn how to use EPCOR's Citrix system and the security tokens that go with the system access.