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**SPECIAL GENERAL MEETING**  
**Wednesday, October 15, 2014**  
**Westin Hotel**

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**MINUTES**

1. **Call to Order/Welcome**  
President Tim Cleveley welcomed everyone and called the meeting to order at 12:20 p.m.
2. **Approval of the Agenda**  
Moved by Jim McDonald, Seconded by Mavis Nathoo **CARRIED**  
That the Agenda be approved as presented.
3. **Minutes of the March 19, 2014 Annual General Meeting**  
Moved by Jilian Campbell, Seconded by Brenda Waluk **CARRIED**  
That the March 19, 2014 minutes be approved as presented.
4. **Motion to Pass Special Resolution to Change CEMA Bylaw Article 10.1a**  
A special resolution notice was sent out to members 30 days prior to, and again at, this AGM to propose the following change to the bylaws that were repealed and replaced by the membership at the March 19, 2014 CEMA Annual General Meeting. It was proposed that Article 10.1 (a) be revised as:  
  
Article 10.1 The Board shall develop policies as needed, including but not limited to: (a) Access to files by active members and Directors. **The books and records of the Association may be inspected by any member of the Association upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same. The President, Vice-President and Secretary-Treasurer shall at all times have access to such books and records.**  
  
Moved by Bernie VanDyke, Seconded by Satya Gadidasu **CARRIED**  
That the membership pass the special resolution to change CEMA Bylaw 10.1 (a) so as to include the additional content as presented and as set out in the notice provided to members on September 13, 2014.
5. **Adjournment**  
Moved by Jim McDonald, Seconded by Brian McCulloch **CARRIED**  
That the meeting be adjourned.