



BOARD MEETING
Tuesday, February 10, 2015
Boardroom 24, 18th Floor, Century Place

PRESENT: Tim Cleveley, President
Brian McCulloch, Secretary-Treasurer
Brenda Waluk, Vice President
Chrisy Burton, Recording Secretary
Jim McDonald
Beatrice McMillan
Satya Gadidasu
Christa Cruthers, Executive Coordinator

ABSENT: Jilian Campbell
Dan Alexander
Robert Kuziw

- 15.2.1 **CALL TO ORDER**
President, Tim Cleveley called the meeting to order at 12:05 p.m.
- 15.2.2 **APPROVAL OF AGENDA** **CARRIED**
Moved by Jim McDonald, seconded by Brian McCulloch that the Agenda be approved as presented.
- 15.2.3 **APPROVAL OF MINUTES** **CARRIED**
 - **Board Meeting Minutes – January 13, 2015**
Moved by Satya Gadidasu, seconded by Brian McCulloch that the Minutes be approved as presented.
 - **Planning Session Meeting Minutes – January 23, 2015**
Moved by Jim McDonald, seconded by Beatrice McMillan that the Minutes be approved as presented.
- 15.2.4 **UNFINISHED BUSINESS:**
13.1.4 **Directors' Liability Insurance - status**
ACTION: Brian to fax newly revised bylaws (recently approved at Fall and Special General Meeting Luncheon) to insurance company.
- 14.4.4b **Board Succession Planning - development of recognition policy –**
The Recognition of Board Service policy was finalized.
ACTION: Communications Committee to review plaque ideas for recognition.
- 14.12.6a **Retirement Planning Session**
ACTION: Christa to link the City of Edmonton retirement information that is available on onecity to the CEMA website.
- 15.2.5 **DECISIONS:**
15.2.5a **2015 Budget**
Reviewed the proposed 2015 budget.

Moved by Brian McCulloch, seconded by Jim McDonald that the 2015 proposed budget be accepted.

- 15.2.5b **Elections Record – Any further decisions**
Moved by Brenda Waluk, seconded by Satya Gadidasu that Jim McDonald be appointed interim CEMA President.
- Dan Alexander will be the Chair of the Nominating Committee. There are three board position vacancies not including Nicole.
ACTION: Nominating Committee to work with Christa and Chrisy to send out call for nominations.
- 15.2.5c **Mayor’s State of the City Address 2015**
ACTION: Brenda to secure a table for the Mayor’s State of the City Address being held on Monday, April 27, 2015.
- 15.2.5d **New Board Meeting Format (as approved at Planning Session)**
Will continue with the new agenda format with the only change moving “Information Items (No Discussion)” before “Approval of Agenda”. Also, agreed to continue with the meeting request for action items to be completed.
- 15.2.5e **2014 Accomplishments – revised at Planning Session**
Finalized the 2014 Accomplishments.
- Moved by Beatrice McMillan, seconded by Satya Gadidasu that the amended 2014 accomplishments be accepted.
- 15.2.5f **Annual Review of Contracted Services (in-camera)**
Moved by Jim McDonald, seconded by Brenda Waluk that the CEMA Executive Coordinator and CEMA Administrative Secretary Salary increase going to 2% for 2014 (retroactive) and 2.25% for 2015 from January 1.
- 15.2.6 **INFORMATION ITEMS (No Discussion)**
14.4.4b **Board Succession Planning – Development of Recognition Policy**
Questions were clarified. Recognition Policy remains approved as presented.
- 15.2.6a **Communications Committee**
Information report to the Board.
- 14.11.5e **Members Satisfaction Survey – Review of 2014**
See Communications Committee information report to the Board.
- 15.2.6b **Events Committee**
Information report to the Board.
- 15.2.6c **2015 Meeting and Event Schedule**
Updated meeting and event schedule presented to the Board.
- 15.2.7 **ADJOURNMENT**
The meeting adjourned at 1:00 pm

Next Board Meeting: Tuesday, March 10, 2015, 12:00 p.m. to 1:00 p.m.