



THE CITY OF EDMONTON
MANAGEMENT ASSOCIATION

BOARD MEETING
Tuesday, October 14, 2014
Boardroom 24, 18th Floor, Century Place

- PRESENT:** Tim Cleveley, President
Brenda Waluk, Vice President
Brian McCulloch, Secretary-Treasurer
Dan Alexander
Robert Kuziw
- Jim McDonald
Beatrice McMillan
Satya Gadidasu
Christa Cruthers, Executive Coordinator (recorder)
- GUESTS:** Terry Wong and Pete Baran (Blueneck Consulting)
- ABSENT:** Jilian Campbell
- Dagny Alston, The Dagny Partnership
Chrisy Burton, Recording Secretary

14.10.1 **CALL TO ORDER**

President, Tim Cleveley called the meeting to order at 12:05 p.m.

14.10.2 **APPROVAL OF AGENDA**

Additions of 14.10.6b Approval of Special General Meeting Agenda and 14.10.7d LTDI Update. Moved by Brian McCulloch, seconded by Dan Alexander that the Agenda be approved as amended.

CARRIED

14.10.3 **APPROVAL OF MINUTES – September 9, 2014**

In item 14.9.6d, remove “through to the City Manager.” Motion by Dan Alexander, seconded by Beatrice McMillan that the Minutes be approved as amended.

CARRIED

PRESENTATIONS

14.10.4a **Transitioning from Full Time Employment (Retirement) to Working within the Consulting Realm**

Terry Wong and Pete Baran of Blueneck Consulting presented to board. Blueneck Consulting facilitates the opportunity to have a consultant role after working with a municipality. A pamphlet was distributed with further information.

The board decided to host a combination brown bag education forum in about the third week of January 2015, with a half hour each for Blueneck Consulting and ARDA to present.

14.10.4b **Communications Committee Update re: Feedback on Revised Logo Design and Final Tweaks**

Dagny presented the process taken during the CEMA logo and website updates to date. Dagny will provide some wording around the meaning of the CEMA logo.

14.10.5 UNFINISHED BUSINESS:

13.1.4 **Directors’ Liability Insurance - status**

Brian provided an update and noted that two questions needed to be answered. The board suggested that the insurance company suggest a couple of ranges for what dollar value coverage should be and it was decided that we wait for the bylaws to be approved at this week’s special general meeting in order to send the most up to date version. **Action: Brian to gather Directors’ Liability Insurance dollar value on coverage options from the insurance company and to provide the up to date bylaws to the insurance company upon approval by the CEMA membership.**

14.4.4b **Board Succession Planning - development of recognition policy - in progress.**

14.9.5a **Governance and Mandate Review - Bylaws - status of changes**

The proposed change to the bylaws was distributed to the membership by September 15 in order to provide a month’s notice.

DECISIONS:

14.10.6a **CEMA Logo - finalize**

Moved by Beatrice McMillan, seconded by Satya Gadidasu, that the CEMA logo as presented (with the inclusion of the colour purple) be approved as the new logo.

It was decided to aim for the 2015 AGM as the opportune time to launch the new CEMA logo and website.

CARRIED

14.10.6b Addition: **Special General Meeting Agenda**

As per the bylaws, the agenda of a special general meeting needs to first be approved by the board prior to the meeting taking place. Moved by Brenda Waluk, seconded by Jim McDonald that the special general meeting agenda for October 15, 2014 be approved as presented.

CARRIED

INFORMATION/OTHER BUSINESS:

14.10.7a **Events Committee**

Four new members have joined the Events Committee. Beatrice and Christa to attend a session by the BOOM group.

- Fall Special Meeting Luncheon (Oct 15, 2014) - All is in order for tomorrow's luncheon
- Volunteer Opportunity with Stuff a Bus - The board agreed that the Events Committee should continue with planning Stuff a Bus as a CEMA volunteer opportunity. Brenda has discussed with other unions/associations the idea of a challenge for providing volunteers.
- 2015 Luncheons - There was further discussion about hosting three instead of four luncheons for 2015 and instead offering opportunities, such as educational sessions.
- CART/Assisted Listening Device request - There has been a request by a CEMA member to consider options for CART or assisted listening devices at luncheons

Action: Events Committee to oversee the planning for the retirement brown bag session presentations.

14.10.7b **LAPP Stakeholder Meeting**

The next meeting is October 24 from 10:00 am - 3:30 pm.

14.10.7c **CEMA/City Manager's Quarterly Meeting - Sept 22**

The following items were discussed with Brenda and Tim at the meeting with Simon Farbrother:

- 2014 Economic Adjustment - CEMA requested that the communication rollout process include all levels of management staff.
- 2% Initiative update - will be brought forward in October or November 2014
- Long Service Recognition - a balance is being planned for what type of recognition will be given and that it be for all and done the same for all. The perfect attendance award is going to be discontinued.
- Vacation Carryover - Improved Information Tools – Stats for 2013 - There was an increase in the number of overages. Jeff is checking if numbers are correct. There has been a request for an improved information tool that provides the number of hours remaining at the end of December.
- 2014 Budget Update - 4.9% is being brought to council
- Exit Interviews - COE wants to have a good understanding as why a person leaves employment with the City and how management complaints are handled.
- PSAs - looking at how PSAs are being used and if being used properly.
Oct 15th Luncheon - Simon as guest speaker which present on Edmonton's reputation.

14.10.7d Addition: **LTDI Update - Meeting October 10, 2014**

Jim and Satya attended the meeting. A 2013 rebate will be given to all current and retired city members and premium percentage will be lowered to address the surplus.

14.10.8 ADJOURNMENT

The meeting adjourned at 1:25 pm.

Next Board Meeting: Tuesday, November 4, 2014, 12:00 p.m. to 1:30 p.m.